

19 September 2007

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## SAMPLE LETTER

Dear Resident

### Sainsbury's, Harringay

I write further to my letter of 30 May 2007, to update you regarding the improvements currently underway at your local Sainsbury's store at Williamson Road.

As you will be aware, the improvements, which comprise an extension to the side of the store and a comprehensive internal refurbishment, commenced in June and are on schedule for completion in November.

Within the store, the new TU clothing range and a wider selection of non-food items will be available from mid-October and the café will be open in early November.

The next key stage of work includes improvements to the store car park. These works will include a revised car park layout, enhanced pedestrian links, a new bus facility and additional signage in order to increase safety for all car park users.

As part of these improvements, the final phase of resurfacing works, directly outside the store entrance, will be undertaken between 6pm and 10pm on Sunday 23 September. Owing to the nature of the resurfacing operation, it will be necessary to close the access road to the car park during this time. Therefore, this will need to be undertaken outside of store trading hours.

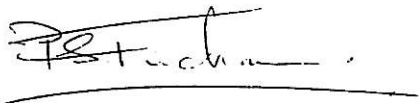
The resurfacing work will continue on Monday 24 September during normal working hours (8am to 6pm) but this will not involve the closure of the access road.

Sainsbury's contractors will use all practicable means to ensure that any potential disruption to local residents is kept to an absolute minimum. Therefore on Sunday the noisier operations, such as the removal of the existing road surface, will be undertaken during the late afternoon and early evening and all works will be completed by 10pm. In addition, all tarmac deliveries and maintenance vehicles will be parked away from residential areas, where possible, and all machinery associated with the works will be switched off when not in use.

Cont'd...

We would like to thank you in advance for your patience whilst these works are underway. However, should you experience any problems during the work or require any further information, please do not hesitate to contact our community information line on 0845 603 7103.

Yours faithfully

A handwritten signature in black ink, appearing to read 'P. Fincham', is written over a horizontal line.

Paul Fincham  
Sainsbury's Project Manager